



Macarthur Community College Inc
RTO ID 6860

POLICY				
Title	Uniform			
Purpose Describe policy intent	to clarify the conditions under which the College uniform is to be allocated			
Scope List who this policy and procedure applies to	The Principal Managers including Program, VET and Traineeship Office Staff Workplace Trainers and/Assessors			
References and legislation	National Vocational Education and Training Regulator Act 2011 Standards for RTO Organisations 2015 Macarthur Community College Corporate Logo			
Definitions				
Policy	<p>The College requires staff to present themselves in business dress standards that represents the image, professionalism, safety, corporate colours and values of the College.</p> <p>Workplace Assessors with College will be provided with a shirt that details corporate colours and logo.</p> <p>College Managers and office staff offered the option of purchasing Corporate shirt. Office staff</p>			
Relevant documentation	Code of Conduct			
Communication and support for staff	Policies are available to all staff via electronic access upon commencement with the College. Updates will be communicated via email notification. Hard copies will be made available upon request			
Procedure				
Review date	March 2016			
Mapping to Standards for RTOs				
Version and Date issued	Version	1	Date issued	01/4/15
Developed By	VET Manager			
Approved by	Principal			

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